

Equipment Checkout  
Albert Lea Area Schools

Online consent form available at <https://forms.gle/d3KxE8Mk64vPjbrm6>

Student Name (please print) \_\_\_\_\_

Grade \_\_\_\_\_ ID# \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date \_\_\_\_\_

Student/User Signature \_\_\_\_\_ Date \_\_\_\_\_

**Student Computer and Equipment Check Out**

Students and staff at ALHS have the opportunity to check out technology equipment, including digital video/still cameras, tripods, headphones, and other devices to use for school projects both during school hours and outside of the school day. If any equipment is damaged or lost, the student/parents/guardians are responsible for repairing the damage or paying for replacement. All devices are to be used in accordance with the Technology Acceptable Use and Safety Policy. No software should be installed nor any settings changed on devices. Please indicate permissions for the items listed below – choose technology yes/no based on your student’s level of responsibility and ability to properly maintain them.

***Please Circle Yes or No for each box***

*\*no mark will be default to “no” permission*

<b>Permission to check out a digital video/still camera</b> <i>(replacement cost \$200-\$500)</i>	<b>Permission to check out small devices – such as flashdrive/headphones</b> <i>(replacement cost \$10-150)</i>
Yes      No	Yes      No

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**Wireless HotSpot Parental Consent Form**

Albert Lea High School is offering a limited number of free wireless hotspot devices to students who do not have internet access at home. This program enables students to “checkout” internet access for up to 7 days at a time – free of charge.

To ensure peace of mind, the devices use internet content filtering and are scheduled so they cannot be used between 11:00 p.m. and 6:00 a.m. These hotspots will only work with our district-issued Chromebooks. They borrowing limit is one per household, but devices can be signed out repeatedly during the school year.

**The parent/guardian must complete this form prior to each time a device is signed out to the student, unless a year-long waiver is agreed to at the bottom of this form.** By signing this form, the parent/guardian agrees to assume all responsibility for the equipment signed out to the student. A replacement fee of \$60 will be charged if the device is lost, damaged, or not returned.

**I give my child permission to sign out a wireless device as often as needed through the current school year:**

Parent/Guardian Signature: \_\_\_\_\_